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MEETING MINUTES

April 24, 2008

A meeting of the Idaho Statewide Interoperability Executive Council (SIEC) was held on this date at Gowen Field Building 440 Room 276. Chair Lockwood called the meeting to order. Attendees and guests introduced themselves. A quorum was present.

Members Present:

- Chair, R. Mark Lockwood, Idaho Chief's of Police Association
- Michael Candelaria, United States Department of Interior
- Michele Carreras **Proxy for** Dia Gainor, Idaho Department of Health and Welfare
- Jay Christensen, Idaho Department of Corrections
- Caryl Frasier, Idaho Department of Corrections, **Proxy for** Jay Christensen
- Jerry Goetz, Federal Law Enforcement
- Greg Laragan, Idaho Transportation Department
- Mary Halverson, Idaho Military Division
- Dean Hagerman, Idaho National Guard
- Greg Laragan, Idaho Transportation Department
- Shawn Larsen, Association of Idaho Cities
- Jerry Russell, Idaho State Police
- Bill Shawver, Bureau of Homeland Security
- Mitch Toryanski, Attorney General's Office
- Mark Wendelsdorf, Idaho Fire Chief's Association
- Chris Wright, Fish and Game - **Proxy for Jon Heggen**

- Joe Young, Idaho Association of Counties
- Dodie Collier, Project Manager

Others Present:

- Gayle Alvarez, Idaho Military Division
- Russell Bundy, Ada County Sheriff's Office
- Lorraine Elfering, Canyon County Sheriff's office
- Rod Doughty, Gem State Communications
- Matt Howarth, Motorola
- Nicola Jansen, Ada County Sheriff's Office
- Kirby Ortiz, Gem State Communications
- John Parker, State Communications
- Bette Rinehart, Motorola
- Paul Roberts, City of Boise
- Lex Rutter, GEO-Communications
- Les Shadduck, Retired
- Steve Steiner, Idaho Military Division
- Gary Stenzel, Lewiston/Nez Perce County
- Representative from Bonneville County Sheriff's Office– via telephone bridge
- Representatives from INL – via telephone bridge

Review & Approve Minutes—Chair Lockwood

Lockwood asked for a review of the March minutes.

**Motion: Larsen moved and Young seconded that the March minutes be approved.
The motion passed by a unanimous vote.**

Lockwood reported that the Relay Ridge six channel 700MHz trunked site for Teton County is in process and is being funded by a partnership with the Bureau of Homeland Security/State of Idaho and Teton County.

Update on the Memorandum of Understanding with the Department of Interior - Mike Candelaria

The draft has been reviewed from a contract perspective and by the Attorney General's office. Based on a teleconference last Thursday, the agreement will be forwarded to the new Public Safety Communications Governance Council (PSCGC) as it oversees the State's infrastructure. They will be the approving entity with SIEC input. The SIEC should be able to review it within the next two months. In addition, Secretary Kempthorne is interested in participating in the signing ceremony. Shawver added that the Operational Needs Assessment will factor in and that is projected for October. After that is received, the agreement can move forward.

SIEC Technical Subcommittee Update – Dodie Collier

The subcommittee has not received plans for Elmore, Gem, Adams, Minidoka, Nez Perce, and Owyhee counties. Pending are plans for Lemhi and the Sho-Ban Tribe. Collier will be working with the Subcommittee to move those pending to approval. Boise and Oneida County Plans are ready for approval. There is a new EMS funding opportunity that Michele Carreras will brief us on.

Update: Shortly after the SIEC meeting adjourned, Payette and Boise's Emergency Communications Plans passed the review stage and became ready for approval. In accordance with Article II, Paragraph **2.11 Action by Writing** of the SIEC By-Laws, on Lorin's behalf, an electronic vote was requested for the SIEC Council to approve the Emergency Communications Plans for Boise and Oneida Counties. The Council approved the plans and Dodie sent the needed notification to the County Emergency Managers.

EMS Funding Opportunity – Michele Carreras

Last month Dia Gainor briefed that we were within days of receiving \$350,000 which are funds left over from a grant. These funds can be used for EMS needs. The funds are now secured and last week the grant specialists compiled and sent out over 200 grant applications to licensed EMS agencies state wide. The funds will enable those agencies who are not P25 compliant or don't have P25 compliant radios to obtain new radios. There is no reference in the application that these agencies have to obtain 700 MHz specific equipment. The applicants are asked if the dispatch agency for that agency is 700 MHz compliant or tied into the master site. The question has no bearing on the application; we are just gathering the information. The counties do have to have an approved communications plan submitted to the SIEC. The money needs to be obligated by August 8, 2008. As such, the applications need to be received back by May 30th. The counties plan must be approved by May 30th as well. The EMS will be the reviewing entity.

They will contact Dodie for an update on which counties plans have been approved and this will factor in to the scoring of the application. The program manager at IDHW requested copies of the counties who have approved plans.

CTA Update – Mark Lockwood and Dodie Collier

CTA has gleaned a great deal of information from the survey and have begun the mapping portion of the process. They are reaching some of the same conclusions the SIEC had anticipated. They are on schedule and there will be another update next month. CTA will be providing a report back in the June timeframe, most likely at an SIEC meeting. The report will also provide some good information for the Funding Subcommittee so they can begin work on an appropriation request for later this year.

Public Safety Communications Governance Council (PSCGC) – Bill Shawver

The Council had its first meeting last week and was quite precedent setting as there were five directors, sitting at a table discussing interoperable communications from a public safety perspective. The Council formed three subcommittees; Strategic Planning chaired by Jerry Russell, Communications chaired by myself and Operational Planning chaired by Pam Lowe, Director of ITD. We are also receiving Congressional assistance to obtain earmarks and will be partnering with a company called Terastar and about four other states.

Commercial Advisory Group Update – Dodie Collier

After much discussion and planning, the group is ready for its inaugural meeting. It will be a means to convey outreach and very current technical information between users and partners so they can move forward with the information we will be receiving from the Assessment. The first video teleconference will be held at ITD offices in five district offices and the headquarters office in Boise. The locations are Coeur d' Alene, Lewiston, Shoshone, Rigby, Pocatello and Boise. The date and time are May 7, 2008 at 10:00 a.m. Mountain Time, 9.00 a.m. Pacific Time.

Other Business

700 MHz Regulatory Update – Bette Rinehart, member of NPSTC (National Public Safety Telecommunications Council) Motorola

Bette discussed the recent developments, the highlights of which are:

- Overview of July 2007 Decision
 - Changed part of PS allocation from wideband to broadband
 - Consolidated the narrowband PS allocation
 - PS allocation has been shifted down 1 MHz (763-805 MHz)
 - Established the framework for a nationwide PS broadband network
- New Developments at 700 MHz
 - Auction 73 ended on March 18, 2008
 - Generated \$19.592B
 - D Block reserve price was not met and will be re-auctioned at later date
 - FCC reviewing its options and said at IWCE that it remains committed to Public/Private partnership
- Low Power TV
 - Low Power TV (LPTV) stations are not subject to the 2/17/09 clearing deadline and are secondary to public safety operations

- LPTV stations should be notified of imminent public safety deployment
- Should give at least 9 to 12 months notice
- Part 74 licensee has to find spectrum to move to
- Sample Notification letter available on the NPSTC website
- Canadian 700 MHz Band Realignment Proposals
 - Industry Canada Released a Notice seeking comment on proposed changes to 700 MHz Public Safety band plan
 - Seek to harmonize with US
 - Allocate Channels 64/69 to Public Safety
 - Relocate Narrowband allocation to match US
 - Retain Agreement G (US primary/Canadian primary channel designations)
 - Retain current technical rules (power, adjacent channel TV protection, etc.)

Lockwood asked about the Nextel/Sprint situation. The negotiation period was extended to May 4th but a decision expected this month. Spectrum will become available but we don't know when.

Open Comment Period

Larsen reported that Madison and Fremont Counties received a fire and communications grant through FEMA for a roughly \$500,000 for each county. This is very good news and we are working with our region to put together a program; they are looking at six different sites in two counties. Fremont County also received PSIC funding. Does the PSIC funding need to be put in place, does it have to be connected to the state wide system immediately? Collier stated that there was not a specific condition but there was an informal agreement when we began the process that there would be dialogue with the State.

Steiner responded to a question by Larsen regarding additional PSIC funding. There will be a \$1.6 billion grant called Interoperable Emergency Communication Grant for FY 2008-2012. It appears that \$50 million become available in 2008. Projections are that it will be for planning and design; how much of that Idaho will get is unknown. They appear interested in partnering with the PSIC process.

Carreras reported that ISP in Meridian will be connected to the master site this month.

Collier provided a PSIC Update. We received a request for further justification which we submitted. We will hopefully have an answer by May.

The next SIEC meeting will be held on May 22, 2008 at Gowen Field, Bldg 440, Room 276.

Motion: Shawver moved and Hagerman seconded that the Council adjourn. The motion passed by a unanimous vote.